



ST. PETER'S CE PRIMARY SCHOOL & NURSERY EDGMOND

Admissions Policy

As a Voluntary Controlled primary school, Telford & Wrekin Local Authority is the admission authority for our school. Whilst our ethos, curriculum and vision reflect the Anglican Christian values of our foundation, St. Peter's School and Nursery is an inclusive setting and we welcome all children regardless of ethnic background, gender or ability.

Nursery Admissions

We have our own Nursery class within school. Children can be admitted to Nursery from the age of two years old and may be funded for 30 hours per week or be fee-paying. From the term after they reach three, children can attend under the universal offer of 15 hours per week. They may also be eligible for 30 hours funding.

We manage admission arrangements for Nursery ourselves (as the children attending are not of statutory school age) following guidelines set out by Telford & Wrekin Council.

If you would like your child to be allocated a place with our Nursery or require any further information, please contact our School Office on 01952 811692 or office@stpetersedgmond.co.uk. Our Nursery has capacity for 28 children at any one time.

Reception Admissions

To apply for a school place, you must use the online application portal at www.telford.gov.uk/admissions If you need any assistance or support in completing your application, please email admissions@telford.gov.uk

The admission number for St. Peter's School is currently **30**. If our school receives more applications than places available, it will not be possible for the Local Authority to offer every child a place.

Children with a Statement of Special Educational Needs or an Education, Health, and Care Plan (EHCP), which names the school applied to, will be placed before all other applicants.

The remaining places will be filled in the priority order below:

1. Looked After Children

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or

special guardianship order including those who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Children who live in the school's defined catchment area

If places are unavailable for all these local children, then places will be given first to:

- a) Those children who have exceptional health reasons where there is written medical evidence that admission to the school is essential for their medical wellbeing. The information must confirm the exceptional medical reason and demonstrate how the specified school is the only school that can meet the defined needs of the child.
- b) Those children who will have on the day of admission a brother(s), sister(s), stepbrother(s), stepsister(s), half-brother(s) or half-sister(s) living as a family at the same address and who attend the school.
- c) Pupils in receipt of early years pupil premium or pupil premium at the point of closing the application round.
- d) Other children living in the school's catchment area.

3. Children from outside the school's defined catchment area

If places are unavailable for all children living outside of the catchment area, then places will be given first to:

- a) Those children who have exceptional health reasons where there is written medical evidence that admission to the school is essential for their medical wellbeing. The information must confirm the exceptional medical reason and demonstrate how the specified school is the only school that can meet the defined needs of the child.
- b) Those children who will have on the day of admission a brother(s), sister(s), stepbrother(s), stepsister(s), half-brother(s) or half-sister(s) living as a family at the same address and who attend the school.
- c) Pupils in receipt of early years pupil premium or pupil premium at the point of closing the application round.
- d) Children whose parent/guardian is a member of staff who has been employed at the school for two or more years at the time of application or has been recruited to fill a vacancy for which there is a demonstrable skill shortage.
- e) Other children living outside of the school's catchment area.

Tiebreaker

If there are insufficient places for all children in any one category, places will be allocated based on distance between home and school as measured by straight line distance with those children living closest to the school having priority. Distances are measured using the Council's computerised mapping system.

Random allocation will be used as a tie-break to decide who has highest priority for admission if the distance between two children's homes and the school is the same. This process will be independently verified.

In-Year Admissions

In-year admission is where a child starts primary school at a time other than the normal point of entry in reception. This is often when a child has moved into the Telford and Wrekin area from another part of the UK or overseas.

To apply for in-year admission to St. Peter's, you must also apply online at www.telford.gov.uk/admissions. This includes families who live outside of the borough and want to apply for a place at our school. We would encourage you to come and have a look around our school and meet some of our staff either before or during the application process.

Telford & Wrekin School Admissions Team will normally let parents know whether a place can be offered within 15 school days of receiving an in-year application. Where a child is offered a place at our school, they will be admitted as soon as possible.

If there are no places available at St. Peter's, you can request for your child to be placed on our waiting list, which is managed by the LA. Waiting lists are held in line with the oversubscription criteria above.

Appeals

You have the right to appeal for a place at St. Peter's in the event that a place cannot be offered to your child. To lodge an appeal, you will need to log into your school admissions parent portal account.

Government legislation limits the number of children in a Reception, Year 1 and Year 2 class to 30 per teacher. Only in very limited circumstances can admission over the limit be permitted. Appeals to challenge admission decisions where infant class size legislation applies are therefore rarely successful.

Your appeal will normally be heard within 40 school days of the appeal closing date and before your child is due to start Reception in September.

An independent panel made up of three people with knowledge of education will hear your appeal. None of the panel members will have any connection with the school or admissions authority. They are served by an independent clerk who will contact you to confirm the date, time and venue for the hearing and invite you to attend. The appeal panel's decision is final and both you and the local authority are required to accept it.

This policy will be reviewed annually by the Governing Body or as required by changes to legislation/LA policy.